

KAMALA NEHRU COLLEGE

(University of Delhi)

NAAC Accredited with 'A' Grade

August Kranti Marg, New Delhi-110049

Phone : 011-26494881, Telefax : 011-26495964

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कमला नेहरू कॉलेज

(दिल्ली विश्वविद्यालय)

रा.मू.एवं प्र.प. द्वारा 'ए' श्रेणी प्रत्यायित

अगस्त क्रांति मार्ग, नई दिल्ली- 110049

दूरभाष : 011-26494881, टेलीफैक्स : 011-26495964

ई-मेल : kamala.nehru_du@hotmail.com

KNC/2019/797

December 20, 2019

M/s _____

New Delhi

Sir/Madam,

Sealed quotations are invited from licensed and experienced, resourceful and bona-fide events management companies for organizing the Annual cultural festival "Ullas" (two days) to be held tentatively on 25th and 26th February or 4th and 5th of March 2020. The sealed quotations super-scribed as "Quotation for ULLAS- 2020" must reach the office in the name of the Principal, Kamala Nehru College, August Kranti Marg, New Delhi- 110049 by post as per details given below latest by ~~04.01.2020~~ till 4 p.m. The event management companies are informed that the quote of Part-A & Part-B may be read separately & submit the quotes separately. The authority will evaluate the quote separately.

Enclosures/Checklist:

1. The Company's profile with complete details duly signed.
2. A copy of valid PAN card.
3. The companies must provide experience certificate along with proof.
4. An undertaking (self-certificate) that the agency has not been blacklisted by a central/state/UT Government institution and there has been no litigation with any government department.
5. Acceptance form duly signed enclosed herewith (as given in Annexure 1).
6. Letter of authorization to submit the quotation of behalf of the company.
7. Duly filled in consolidated sheet (as given in annexure 2).
8. Quotes of part A & part B work to be mentioned separately & accordingly in the envelope.

Note : The quoted rates shall be inclusive of all taxes and will remain same throughout the tenure of the contract and no revision is permissible for any reason.

The required specifications are given below for both the days of the festival.

PART – A (QUOTE)

A.TENTING, STAGE ENTRY GATE, SECURITY, POWER SUPPLY

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I. TENTING

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
STALLS	Size 7.5*15 feet (inclusive of 2 tables with frill,2 chairs with cover, 1 power-point each, stalls with canopy having good quality fabric material and good color)	33	2
SOFA	Two - seater	6	2
CHAIRS	With cover	80	2
EXTRA TABLES	-	40	2
CHEMICAL WASHROOM	-	Male-02 Female-02	2
HALOGEN LIGHTS ON POLES	Mounted in such a way that the light also reaches stalls, but should cover all cover all corners of ground (one light at place of rides)	As per requirement	2

II. STAGE

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Professional Stage with carpeting and black masking	Size 40*32 and 6 feet height	1	2
LED backdrop in the centre	Size 15*10	1	2
Flex Back Drop (two side)	Size 12* 10	2	2
Stairs	-	As per requirement	2

III. ENTRY GATE

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Flex on the gate	APR	1	2

IV. SECURITY

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Barricading Mojo	-	500 running feet	2
Bouncers	-	Male-10 Female-5	2
Walky Talky	-	15	2
Private security Guard	-	12	2

V. POWER SUPPLY

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Generator	125KV(10 hours running)for whole event	02	2

VI. LIGHT AND SOUND IN AUDITORIUM

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
LED lights	Far LED lights with controller	20	2
Sharpies	Moving heads	4	2
Monitor	For stage listening	2	2
Top JBL speaker	1200 watts	4	2
base	-	2	2
Cordless mike	-	5	2
Smoke machine	-	1	2
CD Player	With aux and pendrive	1	2
Mike with stand	-	05	2

VII. LIGHT AND SOUND FOR STAGE

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
TRUSS	44X36/AS per requirement	04 side	2
LED	With controller	40	2
sharpies		20	2
On stage monitor	4 feet	APR	2

Liner Sound	Hanging speaker on truss	08	2
bass		04	2
Drum Kit Mike set		01	2
Mikes with stand		08	2
Cordless mike		04	2
Digital Mixer		01	2
Aux and other connecting cables	APR		
Covering Artist			
Tech rider			

VIII. SOUND IN NEW SEMINAR ROOM

NAME	DESCRIPTION	QUANTITY	NUMBER OF DAYS
Mike with stand		08	2
Cordless Mike		02	2
Monitors		02	2
Top		02	2

PART- B (QUOTE)

I. CELEBRITY/BAND SHOW:-

B. ARTIST- (Inclusive of travelling, boarding, lodging and refreshments)

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Provide best three band names and best three celebrity names which you can provide for our celebrity and band show along with their prices (all inclusive of GST)

II. Band Show (Three preferences)

BAND NAME	Price quote (Rs.)
1.	
2.	
3.	


Celebrity (Three preferences)

<u>Artists Name</u>	<u>Price quote (Rs.)</u>
1.	
2.	
3.	

Please send your complete quotations with in the specified date and quotation will be opened on the at 10:0 a.m. in the college committee Room. The institution may accept or reject any or all quotation in part or in full without assigning any reason and does not bind itself to accept the lowest deal. The institutions at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order. The institution also reserves the right of splitting the items within two or more contractors for placement or order.

Thanking you,

Yours sincerely,


Dr. Kalpana Bhakuni
Principal (Officiating)

Annexure 1

UNDERTAKING

(On Company Letter Head)

From : (Full name and address of the Event Management Company)