



KNC/2021/ 12०५

February 12, 2021

M/s \_\_\_\_\_

\_\_\_\_\_  
New Delhi

Sir/Madam,

Sealed quotations are invited for printing of College Magazine-Apoorva-2020-21, as per following specifications:

Size of Book (after cutting)	:	8 <sup>1/2</sup> " x 11"
Approx No. of pages in English	:	40 printing in 2 colour (Black + one special colour)
Approx No. of pages in Hindi	:	40 printing in 2 colour (Black + One special colour)
Approx No. of pages in Sanskrit	:	08 printing in 2 colour (Black + one special colour)
Approx No. of pages in French	:	08 printing in 2 colour (Black + one special colour)
Additional/Annual Report	:	28
Photographs/Design on Art paper	:	32 ( Four colour Printing)
Cover pages	:	02 Laminated (Matt Lamination)
Total pages (approximately)	:	160
No. of copies	:	800

This work includes system work (i.e. Designing in Photoshop, coral draw) cover page printing with process in 4 colours, perfect binding/lamination of cover (Matt).

The details of the paper to be used for text/photographs/cover is as under:-

Tex paper (Sunshine bond)	:	Size 23' x 36' – 100 gsm
Art paper (Ugo) for photographs	:	Size 23' X 36' -135 gsm
Imported Art paper (For cover)	:	Size 23' X 36' -300 gsm

The sample may be seen in the College. **The sample of text/Art paper as per above specification must be attached with the quotation.**

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The quotation must contain of the following:-

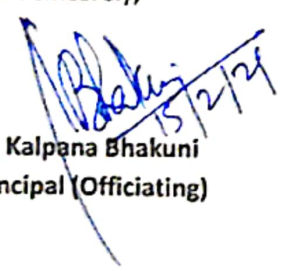
1. Sample of text/art paper as per specification.
2. Per page rate for both printing in two color, and printing in four color.

Note :- Quotation received without the above specification will not be considered.

Kindly note that if printed pages either increase or decrease, then payment will be adjusted on per page basis. The final payment will be made after the satisfactory compliance of work order. The College reserves the right to reject the above mentioned item or impose a penalty @ 10% of total amount at any stage, without assigning any reason, if it is not found to be according to our specification/non compliance.

Please submit all the information in separately sealed envelopes (GST paper & required papers must be attached) through Registered/Speed post/Courier only (by hand submission will not be accepted), and send to this office addressed to the Principal, Kamala Nehru College, August Kranti Marg, New Delhi-110049, with full address and written on the top of the envelope, "QUOTATION FOR PRINTING OF COLLEGE MAGAZINE "APOORVA-2020-21"" respectively. The amount must be mentioned in words & figures both and the quotation in a sealed envelope received in this office latest by 15/03/21 upto 4:30 p.m. The Principal reserves the right to reject/accept any or all quotation without assigning any reason thereof.

Yours sincerely,

  
Dr. Kalpana Bhakuni  
Principal (Officiating)