

## **Faculty Development Programme: Speaking Skills**

**2-3 May 2017**

### **Day One: 2 May 2017 (Tuesday)**

- 9:30 – 10:00 am**      Registration
- 10:00 – 11:00 am**      What is Communication: Introduction; Language of  
Communication  
Introduction to Speaking Skills
- 11:00 – 11:15 am**      TEA BREAK
- 11:15 am – 1:15 pm**      Teaching Communication: Raising Awareness
- 1:15 – 2:00 pm**      LUNCH
- 2:00 – 3:00 pm**      Teaching Communication: Building Rapport
- 3:00 – 3:15 pm**      TEA BREAK
- 3:15 – 4:15 pm**      Teaching Communication: Building Rapport (continued)

### **Day Two: 3 May 2017 (Wednesday)**

- 10:00 – 11:15 am**      Teaching Communication: Practicing Speaking
- 11:15 – 11:30 am**      TEA BREAK
- 11:30 – 12:15 pm**      Teaching Communication: Practicing Speaking (continued)
- 12:15 – 1:00 pm**      LUNCH
- 1:00 – 3:00 pm**      Teaching Communication: Performing everyday language  
functions
- 3:00 – 3:15 pm**      TEA BREAK
- 3:15 – 4:00 pm**      Vote of Thanks & Distribution of Certificates